3.2 Society Committees’ Terms of Reference

 3.2.1 Student Affairs Society Committee

\* Responsible for raising funding to cover the Society’s expenditure on its activities.

\* Meet regularly with Head of SSU to introduce student affairs issues, following approval from the SC President.

\* Propose solutions to issues of student affairs in the form of reports submitted to the Head of SSU.

\* Hold regular meeting with student representatives.

3.2.2 Media and PR Society Committee

\* Responsible for raising funding to cover the Society’s expenditure on its activities.

\* Promote events through the media of activities and programmes approved by the SC and SSU.

\* Supervise and organize Society events.

\* Document events and produce reports to be distributed throughout MCUC.

\* Design advertisements for events to be approved by the MCUC Marketing Dept.

\* Highlight all the events and student activities through Media coverage.

\* Utilise the skills of students of studying marketing and English Language.

\* Produce, publish and distribute a Student newsletter once a semester, to be approved by the Head of SSU.

3.2.3 Sports Society Committee

\* Responsible for raising funding to cover the Society’s expenditure on its activities.

\* Responsible for promoting healthy exercise throughout the MCUC campus.

\* Organises competitions across the campus that produces Football, Basketball, and Volley ball teams to represent MCUC in local competitions.

\* Organise Table Tennis competitions across the campus.

\* Each representative is to ensure that the Sports Society - Media and PR representative is kept informed of the cultural activities that have taken place in their specific area of interest.

3.2.4 Cultural Society Committee

\* Responsible for raising funding to cover the Society’s expenditure on its activities.

\* Each association, club, ensemble, group, guild, set, society, team, and troop is responsible for promoting interest in their specific area of interest throughout the campus.

\* Each representative is to ensure that the Cultural Society - Media and PR representative is kept informed of the cultural activities that have taken place in their specific area of interest.