

S.No	Issue	Action	Person Responsible	Status
1	Classrooms not clean	The Cleaners clean the classrooms on a regular basis. However, it is also the responsibility of the student to maintain the area clean. It was suggested that if students could identify which classrooms needed to be cleaned, an immediate action might be taken to do so quickly.	Facility	Done
2	Classroom paintings should be changed; the existing color is not good in S 210 & S 214	It was stated that just because one or two students dislike the classroom colour, the colour couldn't be changed. However, the facility supervisor responded that it would be investigated and a decision would be made to change or not.	Facility	Done
3	Students requested curtains or blinds in M-block classrooms	It has been confirmed that the request to fix the curtains in M block has been planned and will be looked into in the following semester.	Facility	In-Progress
4	Parking issues	As a response, it was informed that there is a sufficient parking for this semester. However, there is plan to increase by an additional 50 parking slots.	Facility	Done
5	Music in Canteen	Students requested music in the canteen. The chair informed that not all students are interested in listening to music while eating in the canteen.	Facility	Confirmed
6	Availability of Mobile phone recharge cards in Canteen	The Provision of keeping mobile recharge cards in the canteen will be discussed with the canteen management and this matter will be addressed soon	Facility	Done
7	Cleaning of female toilets in Al Sahwa block	The Part-time students complained about the unhygienic conditions of female toilets in Al Sahwa block. The facilities informed that immediate action would be taken.	Facility	Done
8	Need auto air-fresheners	There has been a request for air fresheners in the female restrooms at Al Sahwa block. However, it was already existing and the students were informed about it.	Facility	Done
9	Hand sanitizers/Hand soaps are required	It was informed that wall sanitizer dispensers are installed on each floor of the building, as well as in the reception area apart from the handy sanitizer bottles available on entrance areas.	Facility	Done
10	Toilet roll in every washroom	It was mentioned that washrooms already has one toilet roll in both the female and male toilets.	Facility	Done
11	Additional shaded seating areas on campus	It was stated that if students have any suggestions for additional shaded areas on campus, the facilities will consider it as an action plan during the summer.	Facility	In-progress
12	Elevator operates slowly, particularly in M-block	It was reported that the M block elevator is brand new and in excellent condition. Additionally, students were encouraged to use a staircase which is healthy for them.	Facility	Done
13	Need Study Room	Students are informed that they could study in the space of the library or LRC. Additionally, the Al-Bustan hall is also available for students to use as a study area for groupwork activities.	Facility	Done
14	Disturbance in Library	It was informed that if students face any difficulties they can inform the librarian. It was also said that it is the student's responsibility to maintain silence in the library	Library	Done