

| | Issue | Action | Person Responsible | Status |
|---|--|--|--------------------|--------|
| 1 | <p>Classrooms:</p> <ul style="list-style-type: none"> Size of classroom (It was reported that the size of some classrooms are small.) Need comfortable chairs in the classrooms. Cleanliness of tables and floor. | <ul style="list-style-type: none"> It was responded that the classroom for any module is allocated based on the capacity of each room. The registration screen will systematically not accept any student registration if the number of registered students in that classroom is more than capacity. It was informed that the current chairs in the classrooms are as per the norm and regulations. It was informed that classrooms are cleaned on a regular basis. Students are not allowed to eat and drink in the classroom. Every student should make sure that they leave the classroom clean. The majority of the present students are happy and satisfied with the cleanliness. In case students regularly see the room is unclean, they can report immediately to: facilitieshelpdesk@majancollege.edu.om. It was reported in the meeting from the class representatives about gas smell in the campus sometimes. ACTION: The committee noted that and will investigate it further. | Facilities Team | Done |
| 2 | <p>Canteen</p> <p>Price of food in the College cafeteria and food options.</p> | It was informed that the College has changed the cafeteria based on students request. The food menu along with prices offered in the cafeteria are fixed and the menu is stamped by the Municipality. | Facilities Team | Done |
| 3 | <p>Library:</p> <p>Request for Arabic Novels.</p> <p>It was reported that there are few resources in the Arabic</p> | ALS is the only Arabic taught module and it is offered for Level 3 students. Although, there are good number of books to address | Library | Done |

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| | language. Students requesting for more Arabic language resources to do their assignment in the ALS module | students' need. The Chair to inform the Head of Library and look into the matter. | | |
| 4 | Wi-Fi: ID & password should be entered again to use the College internet after switching off the mobile | It was responded that due to security reasons, passwords are required to be entered again. | IT Supports | - |
| 5 | Other facilities: Need an ATM Machine in the College. | The class representatives were informed that the College had previously two ATM Machines, one inside the campus and the other one near the outside parking area. The Banks removed the ATM and the transactions in the College were very less compared to other ATMs. Additionally, the canteen and coffee shops accept debit card payment and there is less (if none) use of cash. | Facilities Team | |
| 6 | Parking is not enough | It was informed that the previous sports hall area has been demolished and converted into a new parking area. Around 54 new parking spaces and the college is planning to have more. In addition, there are 120 cameras around the campus. | Facilities Team | |
| 7 | Car shades | It was informed that there is a plan to have multi-level parking inside the campus. waiting for approval from higher authorities. | Facilities Team | In progress |
| 8 | Caravans of food and coffee. | It was informed that these facilities can be offered during the college Fest only. As the caravans will occupy many spaces in the parking area. | Facilities Team | - |
| 9 | More Open days and more club's activities. | <ul style="list-style-type: none"> Students were informed that college clubs are under the supervision of the Student Advisory Council. Students who | Student Services | Done |

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| | | <p>are participating in the clubs need to explore and bring new activities for the clubs.</p> <ul style="list-style-type: none"> • More open days will be conducted for students | | |
| 10 | <p>Any Other Business: It was reported that the color of the walls of a few classes in N block are dark. They requested the wall to be white.</p> | <p>ACTION: The committee noted that, and it will be changed soon.</p> <p>It was informed that student lockers are available now in various college buildings. Students can reserve their locker using the link sent in the email. The key can be collected from the Student Services Office.</p> | <p>Facilities Team</p> <p>Student Services</p> | <p>In Progress</p> |